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SERVING NORTH CENTRAL FLORIDA

CoC Leadership Council Meeting August 7, 2025, 3:30 PM-5:00 PM via TEAMS

Attendees

Claudia Tuck, ACCSS	Litasha White, Taskforce
Lori Slaven, Lee Conlee House	B. Amber Moats, Taskforce
Amanda Nazaro, Alachua County Housing	Keanna Johnson, Taskforce
David Weeks, Bradford County Fire Rescue	Leon Upshaw, Taskforce
Rachael Ryan, Family Promise	Phil Mann, City of Gainesville Florida
Paul Tarnowski, LSF Health Systems	Kimber Tough, Southern Legal Council
Jacob Torner, Taskforce	Bea Awoniyi, Santa Fe College
Rena McCann, Taskforce	Melissa McNeil, Union County Commissioner
Michelle Sherfield, ACSO	

I. Welcome and Call to Order (Claudia Tuck)

a. Announcement of New Council Member Appointments (Keanna Johnson)

The meeting was called to order at 3:35pm. Effective July 1, Dixie and Union Counties have been officially added to the CoC catchment area. Dixie County has appointed Commissioner Daniel Wood, and Union County has appointed Commissioner Michelle McNeil to the CoC Leadership Council.

b. Introductions

All members in attendance introduced themselves and their business association.

c. June Council Meeting Minutes (No July Meeting held)

Bea A. requested that the correction of Sante Fe college be changed to Santa Fe College. All provisions and changes have been made to the minutes. Bea A. moved to approve the minutes with corrections. Amanda N. seconded the motion. The minutes were approved unanimously.

II. Committee Reports

a. Lived Experience (Rachel Ryan)

A meeting is scheduled for August 21 at 1:00 PM with current members and two prospective members. Coordination is ongoing with Albert Townsend to finalize arrangements. Discussions are also underway to determine if funding is available to provide stipends for committee members.

b. Outreach and PIT (Bea Awoniyi)

Mark Watson has been appointed as Co-Chair. The next meeting is scheduled for September 11, after which meetings will be held monthly to commence the committee's work.

c. Housing Action (Jacob Torner)

The committee last met in July and continues to work on the shared housing roommate matching model, including developing a pitch deck for landlords. Dr. B distributed materials after the last meeting for review ahead of the

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September meeting. Pam Worship, McKinney-Vento liaison for the Alachua County School Board, has been selected as Co-Chair alongside Chair Michelle. The next meeting is scheduled for Wednesday, September 10, and will include a presentation from the Alachua County Social Services Division on available services.

d. Coordinated Entry (B. Amber Motes)

A meeting with the jails and the outreach team is scheduled for August 12 to connect with new jail staff. Planning is underway for a meeting with the school boards during the second week of September; responses have been received from approximately four of the seven boards, with outreach ongoing to the remaining ones. An evaluation update will also be provided. Kenna J. Shared that the Coordinated Entry (CE) evaluation is underway, marking the first evaluation of the system since its implementation in 2017. The review will cover a four-year period from FY 2021–2022 through FY 2024–2025. Data analysis will include demographics (race/ethnicity, gender, age), household types (families, individuals, youth), CE events and assessments, exit destinations, and income at entry. The evaluation will also verify the completeness of required data elements. Survey links will be distributed to providers with a set completion timeframe. The evaluation is expected to be completed by the end of September, with results presented at the October Coordinated Entry meeting.

e. Data, Performance, and HMIS (Leon Upshaw)

Leon U. shared the latest HMIS report cards update that now includes all agencies, not just funded partners, to provide a broader view of data quality. ACCHH is currently at 93.5%. ACCSS is at 53.8%. The Alachua County Housing Authority is at 88%. Catholic Charities Gainesville is at 95.7%. Catholic Charities Putnam achieved a perfect 100% score, the first agency to do so, with a 0.5% increase from the previous report. CDS is at 82.9%. Family Promise is at 95.9%. Meridian is at 88.3%. NHDC is at 97.7%. Saint Francis House is at 93.5%. The VOA projects are new to the report cards, with GPD at 92.9% and SSVF at 93.4%. Follow-up will occur at the next meeting to track improvements and address declines. From June 13 to June 30, the focus was on training and uploading the HUDCSV file with all current HMIS data. **Between July 4 and approximately July 30**, another data upload was completed, agencies and projects were manually set up and mapped, funding was assigned, and the initial data analysis report was reviewed and signed off to approve necessary transformations. Next steps from now until September 4 include configuring custom services in HMIS for those not funded through major programs like PATH, RHY, or SSVF, as these will not automatically transition to the new Clarity system. Access roles, user accounts, and a new ROI will be created for the new system, replacing the WellSky ROI. Data review is underway to ensure the transition from the current HMIS to the new system is accurate, with only four errors found so far. **From August 22 to September 4**, both the current and new HMIS systems will be accessible, but agencies will need to manually collect and later enter data. **September 4** marks the final “live” migration, transferring all data up to August 22 into the new system, after which the old system will no longer be used to avoid repeated uploads. **Between August 22 and September 30**, custom migration files for services, assessments, enrollments, and historical attachments will be completed to ensure accurate data mapping. While the remaining tasks are substantial, significant progress has already been made, and the team is on track to complete the transition to the new HMIS system.

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f. Prevention (Keanna Johnson)

The prevention committee has finalized the pilot for the homeless prevention assessment, which is part of the effort to integrate homeless prevention into the Coordinated Entry system. Sara will schedule a meeting this month for providers to review the results and work toward finalizing the assessment, including establishing a scoring range or matrix to guide referrals for homeless prevention services. The committee will meet again in September, though the exact date is pending confirmation. The transition to the new system will also introduce a homeless prevention housing queue, which will streamline referral processes and improve efficiency in connecting individuals to prevention services. Overall, progress is moving forward positively, and the new system is expected to enhance coordination and service delivery.

III. Collaborative Applicant Report

a. Finance Update (Rena McCann)

The finance report for the end of June marks the close of the fiscal year, and all grants have been fully spent with deliverables met or exceeded. The ESG grant served 237 individuals through emergency shelter and 34 through rapid rehousing in June, with a year-to-date total of 2,750 individuals in emergency shelter, 215 in prevention, and 414 in rapid rehousing. The TANF grant, though smaller at \$32,250, was fully expended early, serving nine individuals in three households for financial assistance and 17 individuals in five households for case management in June. Year-to-date, the TANF grant served 118 individuals in 34 households for financial assistance and 198 individuals in 55 households for case management. The Challenge Grant was also fully spent, with 92 served under housing, 296 under program, and 83 under services in June. Year-to-date totals were 767 for housing, 30,467 for program, and 872 under services, exceeding the required deliverables. A one-year grant for creating new beds served 95 individuals in June and 199,098 overall, with all funds spent. The ESG Rush grant was spent out, with Family Promise exceeding deliverables by serving 20 individuals in prevention and 23 in rapid rehousing in June, and year-to-date totals of 27 and 50, respectively. As of July 1, 2025 agencies have begun submitting July reports for the new fiscal year. This year marks the first time all agencies fully spent 100% of all grants, which is also the largest number of grants managed in a single year.

b. 2025 HUD NOFO (Keanna Johnson)

Previously, HUD had indicated a “skip year” for the full NOFO, with the next full NOFO expected in FY 2026. However, that guidance has been rescinded, and a competition for the 2025 NOFO is now anticipated. On July 3, e-snaps sent an email confirming that HUD intends to publish the NOFO, with a focus on treatment and recovery, reducing unsheltered homelessness, preventing returns to homelessness, and increasing earned income for participants. The NOFO is also expected to fund new project types, including street outreach and transitional housing. At this time, no additional details have been released. The Grant Inventory Worksheets (GIWs) were due July 29, and HUD has since followed up to ensure submissions are current and ready for review. The CoC will begin its internal process for project ranking and review once the NOFO is released. In the meantime, the team is holding off on any further action until official guidance from HUD is received, which is expected in the next few weeks.

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c. 2025 CoC Builds Update (Keanna Johnson)

The CoC built and submitted three applications for the project on June 23. The Alachua County Board of County Commissioners, Neighborhood Housing and Development Corporation (NHDC), and Putnam Habitat for Humanity each submitted an application. However, the applications from NHDC and Putnam Habitat were unable to proceed due to fatal flaws that could not be corrected by the submission deadline. As a result, only the Alachua County Board of County Commissioners' application, totaling just over \$6 million, was successfully submitted.

d. TaskForce Board of Directors Update (Jacob Torner)

During the recent Task Force Board meeting, the board unanimously approved the CEO's recommendation to appoint Claudia Tuck as a member of the Board of Directors. Congratulations were extended to Ms. Tuck for her continued service. The upcoming September Task Force Board of Directors meeting is scheduled for Wednesday, September 3, at 6:30 PM. Attendees were asked to discuss and determine how representation should be handled for the joint meeting. Options suggested included delegating participation to the Executive Committee, having the CoC Leadership Council Chair participate (who coincidentally will also serve on the Task Force Board for that meeting), or allowing all members from each body to attend, though this could present logistical challenges given the number of participants and limited time. Bea A. made a recommendation for Claudia T. to represent the council at the joint meeting with the taskforce board of directors. Lori S. made a motion, and it was seconded by Phil M. There was unanimous vote.

IV. New/Old Business (Claudia Tuck)

a. Vote to Approve CoC Written Standards

Bea A. made the move to approve the Coc Written standards. The motion was seconded by Phillip M. There was a unanimous vote to approve the COC Written Standards as presented.

b. Vote to Approve Coc Emergency Transfer Plan

Lori S. made the move to approve the COC emergency transfer plan as presented; the motion was seconded by Amanda N. There was a unanimous vote to accept the Emergency Transfer Plan as presented.

c. Union and Dixie Counties Update (Keanna Johnson)

There was an introduction from Commissioner Melissa McNeil from Union County. The work in Dixie and Union Counties is actively moving forward. Commissioner Daniel Wood has been appointed for Dixie County, and initial engagement with providers has begun. The current providers in these counties include Family Promise, NHDC, Another Way, and Grace Marketplace. The meetings with these providers are every second and fourth Tuesday for the first few months to address any barriers, discuss needs, and receive updates on client services. Progress has already been made: NHDC secured media coverage in the Union County paper and on social media to raise awareness about available services. Family Promise prepares for family outreach and has funding for services in the area. Grace Marketplace is providing street outreach, while Another Way is focusing on domestic violence outreach and rapid rehousing.

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Connections have also been made with Lake City Charities to support food resources for clients, offering an additional referral option for providers. All projects have been set up in HMIS.

V. Strategy and Needs (Claudia Tuck)

Keanna J. opened the floor for council members to suggest priorities, agenda items, and follow-up needs for the coming months. Claudia T. noted that current focus areas include updates to the standards and guidelines, the transition to a new HMIS provider, and preparation for the upcoming Point-in-Time (PIT) Count, with consideration of improvements based on results from the last count. Discussion then shifted to preparation for the upcoming NOFO, with an emphasis on establishing a Rank and Review Committee in advance. The committee will be responsible for reviewing approximately 10 grant applications over a two-week period, and at least three members are needed to review, discuss, and rank applications. The exact timing will depend on the NOFO release, but historically HUD provides about 45 days from release to deadline, which would place reviews likely in late September.

VI. Member Comment (Claudia Tuck)

All meeting members introduced themselves to Commissioner McNeil from union county.

VII. Adjournment (Claudia Tuck)

The Meeting was adjourned at 5:03pm. The next meeting will be Thursday, September 4, 2025, at 3:00pm