



MEETING MINUTES

COC Leadership Council

Date: December 6, 2024 **Time:** 3:30pm-5:00pm

Location: Microsoft TEAMS

Attendees:

Claudia Tuck, ACCSS, Chair
Bea Awoniyi, Santa Fe College, Co Chair
Michelle Sherfield, Alachua Sheriff, Treasurer
Lori Slaven, Lee Conlee House-Councilmember
Jonathan Sanabria, VAMC - Councilmember
Mark Brisbane, CIL - Councilmember
Phil Mann, City of Gainesville – Councilmember - **Excused**
Amanda Nazaro, ACHA – Councilmember
Rachel Ryan – Councilmember
Kimer Tough Councilmember - **Excused**
Jacob Torner, TaskForce
Keanna Johnson, TaskForce
Marsha Latham, TaskForce
Valeria Segui-Gonzalez, TaskForce
Rena McCann, TaskForce
Amanda Wander – Guest

Welcome and Call to Order (Claudia Tuck)

Council Meeting Minutes dated November 7, 2024, Chair asked if the minutes from November 7, 2024, are correct. If so, is there a motion to accept the minutes. Ms. Amanda moved to approve the minutes, Mr. Brisband 2nd the motion. All in favor “I”, those oppose like sign, “no response”, minutes approved unanimous.

Committee Reports



Coordinated Entry (Keanna Johnson) Working on items and getting homeless prevention back on track. Test piloting still remains. Outreach Grace has started outreach in Putnam.

Data, Performance and HMIS (Val Segui-Gonzalez) Report card presented on agencies. Want to add new category entry/exit. Scores are down because of this. Family Promise 89 Catholic Charities Putnam 83 St. Francis Putnam 82 NHDC 49.

Point-in-Time & Outreach (Dr. Bea Awoniyi, Keanna Johnson, Marsha Latham) Focusing on Hotspots. Dates are January 28th, 29th, & 30th. The night we are focusing on is the night of January 27th. Putnam and Bradford County will be the 29th Levy and Gilchrist the 30th.

Contract says that community partners must participate in the PIT Count and HIC due to receiving funds from CoC. It should be a requirement for a certain number of staff to participate. This needs to be discussed further at the next meeting on our agenda. If it is not in the contract, we need to put it in before the new contract.

Lived Experience (Keanna Johnson) Rachel Ryan will be the chair of the lived experience. Rachel will be leading this committee, and we will be meeting in January 14, 2025 @ 10am. Also, will be meeting with Diiv will consult with them for guidance.

Collaborative Applicant Report

Finance Report (Rena McCann) 67% funding remaining since October 2024 on track with spending. Watching each partner and their spending. Everyone did spend this month. Deliverables exceed the requirement. Watching challenge grant because we have individuals that have not met the grant requirements here.

- a. Community Town Halls (Keanna Johnson) CoC will be hosting 3 Town Halls dates which are scheduled from 10 am-11:30am. Town Hall meeting Jan. 12th Palatka 103 N State Road 19 Palatka 32177, Gainesville Jan. 27th Health Dept 218 SE 24TH St. Health Department, VA Memorial Park Jan 31st Question have we given any thought to evening town halls? In the future we will be doing some evenings. Right now, they can email their thoughts on our website. Claudia will pass info to the community
- b. Alachua County Contract (Keanna Johnson) Will be going before the board of County Commissioners Tuesday for signatures. Contracting with Grace for street outreach through TaskForce funding for 12-1 to 11-30-2025. Following will put out RFP for street outreach. Scope of services add provide 24/7 telephone access service, for coordinated access. Add FTE's under this contract and partner with 211.
- c. HUD Contracts (Keanna Johnson) We are still awaiting coordinated entry/HMIS reach to Mr. Miller no timeline when we have contract. Have planning grant waiting for Mr. Mikal to get access to the elock system access.



- d. February Council Training and Strategy Workshop (Amanda Wander)
Presentation on findings one of the things was take actionable measures on how an impact on how CoC would deliver services. HUD to conduct intensive training. Things work better when role expectations are known. There will be 2 ½ day trainings. In-person training only being offered. We have people who have accepted. Will be resending email again for those who may have not seen it yet to register.

II) Strategy and Needs (Keanna Johnson)

- a. FHC Gaps Analysis Presentation (Amanda Wander) sharing what was found in Feb. We have seen changes and action. Each CoC must do this annually to see what is happening with your homeless population. This will help you move into strategy planning. Should look at affordable housing. Looked into qualitative & quantitative measures and feedback from people. There are 8 key insights 1. CoC membership gaps not engaged difficulty to get them to return calls emails etc. changed with taskforce and Keanna being on board. 2. CoC governance board needed training and power. They didn't understand their role. 3. Service provider feedback some were clicky and not interacting with other providers. 4. Addressing chronic homelessness. 5. incorporate lived experience, this was not present 6. Affordable housing needs 7. System performance improvement data entry mostly 8 community engagement and education didn't know what the CoC was or coordinator entry system 64% households on the BNL don't have income 44% more black families with children are homeless as compared to the general population, From 2023-2024 there was a decrease of 167 RRH beds. We lost a provider, that's why we are down. Another way for planning RRH and consider moving them into PSH then RRH. Alachua and Putnam have the most renters that are at a cost burden

III) New/Old Business (Keanna Johnson)

- i. Accept ESG-RUSH Funding Recommendation fund family promise to serve the Levy/ Gilchrist area affected by the hurricane. Ms. Lori moved to accept Family Promise to receive funding to serve Levy & Gilchrist County, Dr. B 2nd the motion. All in favor "I", those oppose like sign, "no response", approved unanimous. Ms. Rachel abstained from the vote.
- ii. AI Notetaking and HIPAA
LSH sent a notice out regarding AI notetaking and HIPAA compliance. With CE case conferencing, AI notetaking cannot be used as it is not HIPAA compliant. Question to committee, do we want to generate a policy that addresses AI notetaking as it relates to other councils and committees within the CoC. Challenges: AI notetaking device just sends out meeting minutes which are not official, send to all who attend the meeting. We have a lived experience person who uses this for reasonable



accommodation, where would we stand with that person. We have TEAMS that transcribe which is in the policy and meets the standard. Should we look over this and bring it back to the council next month? Broward County, 601 CoC voted to adopt the policy and not allow AI notetaking. Discussion was held and decision was made to place it on the agenda for the next meeting.

- iii. Rescheduling of the January Council Meeting
Proposed new date for January 8, 2025, 3:30pm-5:00pm.

Member Comments:

Requesting that CoC Leadership Training invite be resent

Meeting Adjourned at 5:15pm.

Next Meeting: January 8, 2025