

Leadership Council Meeting Minutes

August 1, 2024 3:30p-5p via TEAMS

Attendees:

Michael Blessing, TaskForce
Rena McCann, TaskForce
Mark Brisbane, Center for Independent Living
Bea Awoniyi, Santa Fe College
Lori Slaven, Lee Conlee House
Jacob Torner, TaskForce

Keanna Johnson, TaskForce
Jonathan Sanabria, VA
Val Segui-Gonzalez, TaskForce
Claudia Tuck, Alachua Co. Community Support Services
Joe Dixon, Gainesville Fire Rescue

I. Welcome and Call to Order

Meeting called to order by Claudia at 3:36 p.m. Lori motioned to approve July minutes, Joe seconded motion. Unanimous vote by council members to approve July minutes.

- a. May minutes needed approval as there was no quorum during June meeting. Bea motioned to approve May minutes, Lori seconded motion. Unanimous vote by council members to approve May minutes.

II. Committee Reports

- a. *Coordinated Entry*: Amanda has finalized CE policy and procedure manual and it will be sent out to committee. Keanna will be presenting it tomorrow at CE Meeting and may take a vote on it tomorrow or ether in Sept. meeting. Place Value Assessment and contracting with Storm Walker on hold until contracts finalized.
- b. *HMIS*: Val is meeting with HUD TA as well as meeting with providers. Val presented a PIT/Data Analysis using System Performance Measures & data for NOFO priorities.
Recommendations to the council: 1.) What does the council want to see as far as data and reporting from Val? 2.) Bea also wants to know what types of decisions needs to be made by the council and what data needs to be reviewed by the council for the decisions.
Michael informed he created briefing memos to assist with this.
- c. *Point-In-Time*: Chair of this committee needed to be established. Bea volunteered to chair the PIT meetings.
- d. *Lived Experience*: Michael informed in the NOFO the CoC will have to describe how we are integrating current and recent LE. Additionally, we will need to be restructuring to embrace LE in the CoC. He has reached out to outreach team and Scott Hesch. August 20th next meeting will be the next meeting and he hopes to have a good plan moving forward. He will also work with United Way staff on this.

III. Collaborative Applicant Report

- a. *CoC Grant Reports and DCF Sub agreements*: All sub grantee agreements sent out and only 2 have been not signed. Rena sent out required forms and are working to get them back. Rena shared June spenddown reports. ESG was completely spent out. For the month of June: 319 served under emergency shelter and 3 served under rapid rehousing. ESG CARES was all spent as well. For the

month of June: 288 served under emergency shelter, 2 served under rapid rehousing and 1 served under homeless prevention. TANF had \$6.75 that went unspent. Claudia asked about unduplicated count on clients served.

Recommendation for the Collaborative Applicant: Provide unduplicated reporting counts for grants.

- b. *TaskForce Transition Update:* Michael noted everything is going fine. Everyone using TF technology, software, etc. Office space is cleaned, prepped, and ready to go. TF and UW still waiting on lease. TF has full control of website. Jacob informed DCF contract signed in July with TF. There is still no draft contract from HUD yet, however, an email was sent saying TF was approved for UW allocations of the grants, but TF is just waiting on contract. TF can submit the 2024 NOFO in ESNAPS as the collaborative applicant.

Recommendation to the council: Council members should be chairing CoC committee and sub-committee meetings.

IV. **Strategy and Needs**

a. *FY24-25 HUD NOFO CoC Competition*

- i. *HUD NOFO Priorities; Discussion, possible approval:* Michael reviewed HUD 2024-2025 NOFO priorities briefing document with the council. Val previously shared review of data earlier in the meeting to assist with the discussion and decision making of priorities. There was concern about some of the data shared (e.g. length of stays in shelter).

Recommendation from council chair to collaborative applicant: Review of system performance measures on all funded programs while conducting annual DCF monitoring.

Jacob noted approval on the priorities needs to be done as soon as possible so providers time to submit their project applications. Council has to make recommendations and approve priorities for NOFO, and were deciding if it can it take place today or does it need to be in a separate meeting.

- Discussion: Council decided CoC will use the same priorities from last year (1. chronic and 2. unsheltered homelessness). Motion made by Bea, and seconded by Lori. Unanimous vote by council members to approve priorities for NOFO.
 - Discussion: CE and HMIS being funded as #1 and #2 projects for rank and review as the CoC cannot function without either project. Right now, this will be noted in the selection document, and then added to CoC rank and review policy for future funding. Motion made by Bea, and seconded by Lori. Unanimous vote by council members to approve ranking CE and HMIS as top two projects, note in selection document and add to CoC rank and review policy.
- ii. *HUD NOFO Funding Participant Clause:* This is already established for CE participation as Amanda attached it in new CE manual and noted it was a gap. Collaborative applicant will get with providers about it again. Meeting attendance requirement will have to be pulled together for further review. Michael needs to review and update the current clause and the council will make email vote on approval.
- iii. *HUD NOFO Rank and Review Committee Needed:* Lori has volunteered to serve on committee. Michael will send out email for more volunteers.
- iv. *HUD NOFO Draft Scoresheet (Last Year's Scoresheet):* Michael will send out rank and review scoresheet for review.

- v. *Cone of Silence*: Jacob noted Cone of Silence is on CoC website. TF has procurement policy. Not requiring an attestation.
- b. *FY24 HUD BUILDS NOFO*: Michael will get all documents together and send out.
- c. *CoC Disaster Plan*: Michael sent out example disaster plans. He will be creating one soon.
- d. *CoC Monitoring*: Providers were sent findings and recommendations from DCF monitoring conducted by Susan Pourciau under UW. Corrective actions plans will be completed soon.

V. New/Old Business

None at this time.

VI. Member Comment

None at this time.

VII. Adjournment

Next meeting September 5th. Adjourned at 5:15 pm.