



United Way  
of North Central Florida

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Leadership Council Meeting  
FL 508  
July 20, 2023  
3:30 p.m. – 5:30 p.m. EST  
Zoom

Present:

Amber Miller – United Way	Brendan Shortley – Helping Hands
JoeAnn Spencer – United Way	Val Segui-Gonzalez – United Way
Leota Wilkinson - Putnam County	Claudia Tuck – Alachua County Community Support Services
Joe Dixon- Gainesville Fire Rescue	Keanna Johnson – United Way
Ken Armstrong – Alachua County Housing Authority	
Lori Slaven – Lee Conlee House	Michelle Sherfield – Alachua County Sheriff Office
Peter Dannenhoffer – Former Homeless	
Rena McCann – United Way	Scott Hesch – Former Homeless
Maddye Fleming – United Way	

Absent:

Jon DeCarmine – ACCHH	Nancy Eisele – Lutheran Services
Bea Awoniyi – Santa Fe College	

- I. Welcome – by Brendan Shortley. Motion to approve June Minutes by Joe Dixon seconded by Claudia Tuck with the correction of Claudia Tuck’s agency should be Community Support Services.
- II. Committee Reports
  - Coordinated Entry – Keanna Johnson no meeting due to agency monitoring.
  - HMIS – Val Segui- Gonzalez – A new HMIS interface, webinar tomorrow, invitation was sent to agencies. Training updated, HMIS licenses not used, money will be recouped to use for new training site.
  - Lived Experience – Trying to revamp to attract more members.
  - Street Outreach- No updates. Peter pointed out there is a new presence on Archer Rd. & I-75.
  - Charter Review- The Charter has been reviewed and approved; it is in Govenda on the documents tab. Would like to create a plan for onboarding council members.
- III. Lead Agency- Amber Miller May financials were reviewed by United Way board in June. The financial report will show YTD HUD/DCF grants. Grant spend-down reports are prepared monthly. Amber will verify with HUD if there is extra time for agencies to spend . TANF has a balance, all other grants were expended.

- IV. PTI Update – Val Segui-Gonzalez - PIT updates were given. For the next PIT count, agency staff will receive in-depth training on data collection. Data collection will be in line with the numbers required for PIT data. Planning has already begun for January's count; meetings will begin in October. Claudia Tuck thanked Val for the heavy lifting that was done for compiling the PIT data.
- V. ESG CV3 Allocations – Contract amendments allocations will be sent out.
- VI. Leadership Council Resignations – Lisa Feagin – Veterans Administration  
Tony Delisle – Center for Independent Living
  
- VII. Monitoring – 8 Subrecipients were monitored, not monitored Lazarus Restoration closed location. Onsite monitoring was conducted in two parts –  
Admin Procedures were monitored by Amber Miller, Maddy Fleming and Rena McCann  
Client Files were monitored by Keanna Johnson and Valeria Segui-Gonzalez. Brittany Coronado of Informed by Data joined us for the four largest agencies monitoring.

Standard forms for agencies have been drafted and completed, they are being reviewed by the staff and Brittany. These forms contain what is required by the grants. Info can be added to the forms, but nothing removed from the forms. Copies of new forms will be distributed with monthly reports.

Amber Miller recommend that St. Francis be reinstated as a member in good standing in the CoC so they can to apply for funding. They have met the requirements set for them. Motioned to reinstated St. Francis House, compare monitor findings and make the necessary adjustments for agencies and St. Francis House by Peter Dannenhoffer seconded by Michelle Sherfield.

Amber Miller will reach out to Jon DeCarmine about the state of the Outreach program and make any adjustments with contracts. We must have an outreach team to support our catchment area.

Meeting adjourned.