



**GOVERNANCE BOARD  
MEETING MINUTES  
November 19, 9:00 a.m. – 10:30 a.m.  
Location: ZOOM**

**“Working together to make homelessness rare, brief and non-recurring.”**



**Attendance:**

Amber Miller - UWNCFL

Bea Awoniyi – Santa Fe College

Brendan Shortley – Helping Hands Clinic

Claudia Tuck – Alachua County Community Support Services

Jayne Moraski – Family Promise

Jon DeCarmine - GRACE

Michelle Sherfield – Alachua County Sheriff

Nancy Eisele – LSF

Pamela Davis – CEO Gainesville Housing Authority

Theresa Beachy - Peaceful Paths

- I. Welcome and Roll Call 9:04 AM  
Approval of Minutes
- II. Chairwoman’s Announcements
  - a. None today
- III. Consent Agenda
  - Approve Agenda
  - Approve October Minutes
    - Theresa Beachy motioned to approve minutes; Bea Awoniyi seconded – minutes were approved
- IV. Board Packet Q & A  
Director’s Report
  - CoC NOFO Application has been submitted
    - \$72,591 in CoC Bonus
    - \$50,223 in reallocated funds
      - 2 New Projects
      - Family Promise PSH
      - ACCHH PSH
    - \$940,394.00 -Current Request
      - \$856,261–Previous Allocation
    - \$11,542 increase in Planning Grant
  - Financial Report
    - CoC Spending Reports
      - September Report Attached
    - Spending Tracker
      - October ESG, Challenge, TANF, ESGCV attached

HMIS data standards have been updated

- HMIS Policies and Procedures is attached for review
- CoC staff received proposal for HMIS/Data consulting from Informed by Data, LLC
  - Brittany Coronado
    - Informedbydatallc.com

#### Coordinated Entry

- Case Conferencing
  - Civilian case conferencing is held every other Thursday at 11:00am via zoom
    - 218 Civilians (8 Light Touch, 73 RRH, 137 PSH)
- Veteran Case Conferencing is held every other Monday at 1:30pm via zoom
  - 81 Veterans (27 unsheltered, 54 ES/TH)
- Family Case Conferencing is held every other Thursday at 9:00am via zoom
  - 9 Families (5RRH, 4PSH)

#### Staffing & Operations

- Staffing:
  - Still recruiting for three new grant-funded positions within the CoC. We are also exploring an opportunity to bring on an in-house grant manager.
    - HMIS Specialist (full-time)
    - Coordinated Entry Coordinator (part-time)
    - Landlord Liaison/Housing Navigator (full-time)

Make sure to submit committee reports with Board Packet

#### New/Old Business

- Reallocation of ESG-CV2 funds for Central Florida Community Action Agency and SMA Healthcare



ESG CV2

Reallocations 11.19.21

- Catholic Charities Gainesville, GRACE, Family Promise, St. Francis House have all agreed to take on some of the reallocated funds
  - Street Outreach funds (GRACE) 6 outreach individuals use funding to purchase designated vehicle that would provide a clothing closet, clean needles, toiletries, etc. essentially bringing services to clients they could get at an emergency shelter. Coming across people with income trying to house them
    - Amend budget narrative
  - Bea Awoniyi moved to approve the reallocations of the ESG CV2 budget, Brendan Shortley seconded motion. Motion Carried
- Three Rivers Challenge Grant
    - \$26,000 in the third of three years, however the grant can be renewed
    - Proposal of reallocate those funds to Coordinated Entry to employ a full-time salary position
    - Claudia Tuck moves to shift the Challenge funds not being utilized by Three Rivers Legal Service; Jon DeCarmine seconded. Motion carries
  - DCF not reimbursing invoices
    - Holly Lee, contract manager for DCF flagged compensation by a subrecipient
    - Subrecipients invoices have not been reimbursed because compensation of the Executive Director is excessive
    - Executive Compensation Policy discussion

- Jon DeCarmine moves to Authorize CoC staff to develop an Executive Compensation policy that states that ED salaries are determined as a function of individual agency's Board of Directors, and the CoC shall make no determination about the appropriateness of these salaries so long as they don't violate state or federal statutes or executive orders; Claudia Tuck seconded; Motion Carried

#### 6. Board Member Comments

- Homeless Memorial Day December 21<sup>st</sup>
  - No actual planning has been made in conjunction with United Way
  - Jon DeCarmine offered to have a cobrand event
- PIT meeting by weekly to prepare for the week of January 24th

#### ADJOURNMENT

#### Supplemental Documents



FL-508 November  
Board Packet.pdf

Next Board Meeting: January 21, 2022 via Zoom

#### Upcoming Events

- CoC General Membership Meeting, Friday, January 28, 2022, from 9:00 –10:00 AM via Zoom